



## AGENDA ITEM NO. 06

### Henbury, Brentry & Southmead Neighbourhood Partnership Tuesday 8th December 2015

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.

**Title:** Henbury, Brentry & Southmead NP Business Activities Report

**Contact Telephone Number:** 0117 922 2135

#### Recommendations:

1. The NP is asked to note the latest Wellbeing Fund balance available for 2015/16(1.1)
2. The Neighbourhood Committee (NC) is asked to approve the recommended Southmead Wellbeing funding allocations in **para 1.2.3** No applications for Henbury/Brentry were received this time.
3. To note the benefits to Equalities groups and the protected characteristics in the Equalities Act 2010 (1.4)
4. The NC to note the current balance in the new Community Environment Budget (**Item 2.3**)
5. The NP to note the updates from the 4<sup>th</sup> November Traffic and Transport sub-group and the Committee to approve the recommendation to ask Highways to develop work set out in **Paragraph 3.5** and the NP to approve the recommendation to ask Highways and Housing to make Bradwell Grove adopted Highway **Paragraph 3.6**
6. To decide the dates for 2016/17 Neighbourhood Partnership and Neighbourhood Forum meeting (**4.1**)
7. The NC & NP to note the latest S106 contributions (unchanged from Sept 2015) and the latest statement on Community Infrastructure Levy (CIL – see new contribution) and that some of the S106 contributions which are scheduled to come in over the next 12 months have been confirmed (**Item 5.1, 5.2 and 5.3**)
8. To note the legal information in **Item 6**: due regard to Public Sector Equality Duty

## Item 1: Wellbeing Fund Decisions

The NP agreed at its meeting on 24<sup>th</sup> March 2015 to retain a Wellbeing Fund of £20,000 from its Neighbourhood Budget for 2015/16

### 1.1 2015/16 Wellbeing Balance:

		<b>Running Total</b>
<b>Devolved budget for 2015/2016</b>	£20,000.00	£20,000.00
£ underclaimed by SDT for Xmas Party	£162	£20,162.00
Total 2015/16 available:		<b>£20,162,00</b>
£ allocated 14 <sup>th</sup> July 2015	£6,510	<b>£13,652</b>
£ allocated Sept 2015	£5,890	<b>£7,762</b>

Divided as follows:

<b>Ward</b>	<b>Amount</b>	<b>Available Dec 2015</b>
Southmead	£10,162	£3,252
Henbury/Brentry	£10,000	£4,510

### 1.2 Southmead Wellbeing Fund recommendations:

1.2.1 The Southmead Steering Group Wellbeing Assessment Panel met on 18<sup>th</sup> November 2015. Declarations of interest were declared as appropriate.

1.2.2 The Panel received 3 applications requesting a total of £1,150

#### 1.2.3 Recommendation: That the Councillors in the Neighbourhood Committee:

**a. approve the recommendation of the Southmead Wellbeing Panel to allocate £1,100 from the 2015/2016 Wellbeing Fund for the applications received**

**as set out below:**

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Bristol Noise	The Noise 2016 in Southmead		£550
Working In Southmead for Health	St Stephens Friendship Circle Christmas Lunch	Query from the Panel about whether meal recipients pay anything to the meal	£175
Working In Southmead for Health	Greenway Playscheme February 2016 – supporting additional worker and free/assisted placed	Panel query about provision for and use of playscheme by BME and disabled children; also proportion of paying and subsidised places there are? Panel asks because it would be interested in subsidising more places for poorer families	£375
<b>Total Proposed Allocation</b>			<b>£1,100</b>
<b>2015/16 Funds remaining to allocate</b>			<b>£2,152</b>

### 1.3 Henbury/Brentry Wellbeing Fund recommendations:

1.3.1 No applications were received from Henbury & Brentry in this round.

**1.4. Equalities Duties:** The following table sets out the principal benefits to Equalities groups and groups with protected characteristics delivered by the projects recommended for Wellbeing Funding in this report:

PROJECT	CONTRIBUTION TO EQUALITIES
Bristol Noise	Fun afternoon features events and activities aimed at young people; hold events and advertise to older people; food served linked to different ethnic food traditions; event is held in accessible open space (Glencoyne Square); people of different faiths or none are welcome to volunteer
Working In Southmead for Health	Focused on older people – lifts provided for disabled older people.
Working In Southmead for Health	Benefits women – particularly single mothers; children using the playscheme

## Item 2: Community Environment Budget

2.1. At the 14<sup>th</sup> July meeting the NP agreed to allocate a total of £5,000 to a Community Environment Budget from its Neighbourhood Budget for 2015/16. This budget is devolved to the Neighbourhood Partnership Co-ordinator for deployment. This fund is to be allocated in consultation with the Councillors on the NP and to be reported back and formally approved at each subsequent NP

2.2 The focus of this Fund will support the following elements within the NP Plan:

- o Support work of SEARCH & SEA groups to improve streetscene and environment through walkabouts and campaigns/Clean-ups
- o Support the 'Be Proud of BS10' 'litter/dog mess reduction campaign'
- o Support community groups and residents to enhance the appeal of streets through wildlife-friendly planting and growing in public space

2.3. In accordance with the above resolution the Neighbourhood Co-ordinator is reporting the following expenditure from the Community Budget

No	NP Plan Ref:	Brief Description	Amount Requested £	Remaining Balance
1	<b>Environment: Streetscene:</b> Activity 3: 'work with community Groups and residents to enhance the appeal of streets through wildlife-friendly planting and growing in public spaces	Crow Lane, Henbury/Brentry: £1,440 for 8 double hanging baskets.  Glencoyne Square, Southmead: £1,440 for 8 double hanging baskets.	£2,880	£2,120
2	<b>Environment: Streetscene:</b> Activity 4: Support work of SEARCH & SEA groups to improve streetscene			
3	<b>Employment, training and economic development:</b> Activity 1: Explore ways to support local shopping centres to thrive - b. explore visual improvements through hanging baskets/planter tubs and joint funding with businesses via Clean and Green Fund			
	<b>Environment: Streetscene:</b> Design Launch of the <b>Be Proud of BS10</b> campaign - Engage schools, residents and local groups through Green Capital Arts project to support action on improved streets	Equipment and activities (Be Proud T shirts; and face painting session) to support Be Proud of BS10 launch activities at Southmead Festival, H&B Fun Day and summer programme events	<b>£102.81</b>	<b>£2,017.19</b>
	<b>Total remaining</b>			<b>£2,017.19</b>

### **Item 3: Highways Schemes updates**

3.1 The Traffic and Transport Sub-Group met on Wednesday 4<sup>th</sup> November.

3.2 Highways costing are still to be completed but underspend was indicated on Swanmoor/Charlton/Brentry scheme (see c & d below)

3.3 A problem has arisen subsequent to this meeting with the linking of the delivery of the Okebourne traffic calming work (funded from the second round of the Local Sustainable Transport/ Investing in Bristol's Future Fund) with this NP scheme. Although it made sense operationally all parties lost sight that Investing in Bristol's Future Fund granted £25,000 specifically for a speed platform. The local resident who worked to put together a bid into this fund for that purpose is very concerned that this funding could be lost and that the scheme so far hasn't delivered the speed table.

3.4 Cllr Mark Weston and NP Co-ordinator are working with Highways and the resident to consider the best way to resolve this problem.

**3.5 The Traffic and Transport Sub-Group has put forward the following recommendations to the Neighbourhood Partnership to take forward long-standing schemes for potential funding decisions:**

- a. Develop a preliminary assessment for Crow Lane Parking AND**
- b. Develop an 'implementation-ready study' for Crow Lane mini-roundabout**

In addition the Highways Officer has estimated:

c. - Cotrith Gardens Narrow Estate Road parking scheme: @ £13,000. This cost could be shared with BCC Housing if local authority residents supported it as this road is Housing Land. This would have to be explored in 2016/17 if the NP wanted to prioritise this scheme.

A Prioritisation exercise to determine the final year Highways scheme the NP wants to adopt will take place in February 2016 to consider the above projects and others to put a recommendation to the March 2016 NP meeting.

3.6 Southmead Hospital: The Informal Consultation on potential parking measures took place between 16<sup>th</sup> October and 13<sup>th</sup> November. Every household within the survey area received a questionnaire. Two drop-in events were held in

Badocks Wood School and Horfield Leisure Centre. 126 people attended these two events. A Formal consultation will take place around the legal processes of installing double yellow lines and other measures and installation of the resulting Highways measures should happen around April 2016. See NP Update for most recent enforcement measures undertaken.

One issue which the T&T sub-group discussed is the status of Bradwell Grove in Southmead: it is an unadopted road, owned by BCC Housing. It is affected by Southmead Hospital parking but could lose out on S106 mitigation work.

**Recommendation: that the NP request BCC Housing and Highways to work together to get Bradwell Grove adopted as formal Highway.**

3.7 Future meetings of the Traffic and Transport sub-group: The Traffic and Transport Sub-Group has agreed to hold its next meeting in partnership with the BS10 Parks & Planning Group as there is a strong shared agenda re: Sth Gloucestershire developments.

3.8 The T&T sub-group wants to work with BS10 Parks and Planning to develop a Public meeting catch-up about the emerging proposals for works in Bristol to manage the traffic/transport impacts of the Sth Glos development using Section 106 funding. This cannot take place, however, until South Gloucestershire and Bristol have completed more sophisticated computer modelling of predicted traffic flows and highways mitigation works. This is unlikely to be available before the New Year.

3.9 Henbury Loop: The Spur scheme has been adopted. The BCC Whole Council meeting has made a response (see Matters Arising from 22<sup>nd</sup> September NP minutes). A consultation on the location of the rail station starts at the end of November and runs until mid-January. The NP Co-ordinator will distribute information about this consultation. The choices are either the original, old station or a location behind Wolfridge Gardens in Brentry. Future proofing in order to permit expansion into a Loop system is being build in.

3.10: updates on existing schemes – see table below:

Scheme	Update	Budget update/other
a. Delivery of Knole Lane Crossing (S106)	Completed	Awaiting final costings – ‘on budget’
b. Delivery of two Doncaster Road Crossing schemes	Scheduled to be delivered by ‘Spring’ 2016	‘on target to deliver within current budget of £35,000’ ‘Crack and Seat’ work will stabilise Doncaster concrete surfaces before installation of the crossings
c. Agree and deliver the S106 Swanmoor/Brentry/ Charlton junction improvement scheme	Scheme delivered*	‘considerable underspend’ – but final costs have not been completed by Highways yet
<b>d. Okebourne speed platform</b>	<p><b>This is not a Partnership Scheme – it was applied for by Henbury/Brentry Community Council on behalf of a local resident in the second round of Local Sustainable Transport/Investing in Bristol’s Future Fund. Value granted: ‘£25,000’.</b></p> <p><b>At Traffic &amp; Transport sub-groups Highways advised combining the above scheme and this one. The scheme that was devised delivered yellow lining, zigzags and ‘gateway’ treatments – anti-skid surface bands at intervals that change the driver’s speed behaviour. This has been installed. This scheme, while helpful, doesn’t fulfil the purpose of the £25,000 awarded.</b></p> <p><b>The local resident is unhappy that a speed table scheme hasn’t been included. The NP Co-ordinator and Cllr Mark Weston are</b></p>	



Scheme	Update	Budget update/other
	<b>negotiating with the Highways department and the local resident to resolve this issue.</b>	
d. Consider improvements to the Henbury Road/Crow Lane junction recommended in report	Report from Highways Engineer considered at 4 <sup>th</sup> November Traffic & Transport Group. Option of a mini-roundabout preferred - @ cost £30k - £50k.	Traffic & Transport Group recommends requesting Highways to progress as an 'implementation-ready study' for consideration for future funding (see below)
e. identify 2017 local traffic scheme for delivery f. deliver identified minor traffic works and signing and lining work	A prioritisation meeting will be held in February 2016 to draw up recommendations to the March 2016 NP meeting	
g. Pen Park/Charlton Road crossing improvements	Work completed	Awaiting final costings
h. influencing improvements of poor/unstable road surfaces: Doncaster Road, Southmead	Highways Maintenance will co-ordinate the 'crack and seat' treatment to Doncaster Road around the installation of the two crossings	
<b>5.2 Improve parking at Crow Lane Shops</b>		
a. maximise parking improvements which 20mph scheme delivers at Crow Lane shops	Discussed at 4 <sup>th</sup> Nov T&T meeting: 20mph designer has contacted Highways Engineer to consider echelon parking at Crow Lane shops; Nigel L has concerns about safety of this. In short term will consider installing simple parking lining to demarcate spaces on shop side. Will also explore what could be installed on the opposite side of Crow Lane to enhance parking	

## Item 4 2016/2017 Neighbourhood Partnership and Neighbourhood Forum meetings

4.1 The Neighbourhood Partnership is asked to consider and decide the Neighbourhood Partnership and Neighbourhood Forum meeting dates for 2016/2017 from those proposed below:

Event	Ward	Day	Date	Venues to be confirmed
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	1 <sup>st</sup> June 2016	
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	2nd June 2016	
Neighbourhood Partnership AGM	Southmead	Tuesday 7.00pm – 9.00pm	14 <sup>th</sup> OR 28 <sup>th</sup> June 2016	
Neighbourhood Forum	Henbury/Brentry	Wednesday 6.00-8.00pm	24 <sup>th</sup> August 2016	
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	25 <sup>th</sup> August 2016	
Neighbourhood Partnership	Henbury/Brentry	Tuesday OR Weds 7.00pm – 9.00pm	27 <sup>th</sup> OR 28 <sup>th</sup> September 2016	
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	9 <sup>th</sup> Nov 2016	
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	10 <sup>th</sup> Nov 2016	
Neighbourhood Partnership	Southmead	Monday OR Tuesday OR Wednesday 7.00pm – 9.00pm	12 <sup>th</sup> OR 13 <sup>th</sup> OR 14 <sup>th</sup> December 2016	
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	1st March 2017	
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	2 <sup>nd</sup> March 2017	
Neighbourhood Partnership	Henbury/Brentry	Tuesday 7.00pm – 9.00pm	28 <sup>th</sup> March 2017	

4.2 The NP Co-ordinator will set Wellbeing deadline and assessment dates and agenda setting to fit the agreed meeting schedule.

## Item 5: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

5.1. Section 106: The table below sets out the actual S106 funds which remain unallocated for its use. Two new S106 contributions will appear in the next report. See paragraph 4.3:

<b>Henbury &amp; Southmead Neighbourhood Partnership</b>
<b>Devolved Section 106 monies held as at 31 May 2015</b>

<b>Permission / Site / S106 Code</b>	<b>Purpose of Contribution</b>	<b>Total devolved contribution value</b>	<b>Date to be Spent / Committed by</b>	<b>Agreed spend by Neighbourhood Committee</b>	<b>Notes - £ remaining</b>
<b>PARKS</b>					
07/01415 - 46 Fonthill Road, Southmead / ZCD...616	The provision of improvements to Parks and Open Spaces within one mile of 46 Fonthill Road	£16,482.17	No Limit	11/10/2012: £9,163.68 of this contribution to be applied to Doncaster Road Childrens Play Facilities and drawn down as the scheme progresses	
				12/03/2013: £200 allocated to add to the Clean and Green money already put towards the repair of the S Bench in Southmead	<b>£7,118.49</b>
06/05013 / Former Severn Way	The provision of improvements to	£20,475.78	No Limit	11/10/2012: £14,251.90 of this	

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
Filling Station, Wyck Beck Road, Henbury / ZCD...834	Parks and Open Spaces within one mile of the former Severn Way Filling Station			contribution to be applied to Okebourne Open Space improvements and drawn down as the scheme progresses	
				04/12/2012: £1,900 to install two litter bins on Barnards Park using available Section 106	
				24/09/2013: £2400 (from the Section 106 money) to be allocated to fund additional work on the Okebourne Road Open Space Play Area.	<b>£3,823.88</b>
<b>Sub-Total</b>					<b>£10,942.37</b>
<b>TRANSPORT</b>					
09/02748 / 115 - 117 Station Road, Henbury, / ZCD...877	The provision and/or improvement and/or maintenance of the following: a)	£11,413.49*	No Limit	12/03/2012: allocate funding of £3,417.63 to install High	<b>£7,995.86</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
	supporting the orbital bus route which passes through the local area b) pedestrian and cycle provisions in the local area c) bus stop infrastructure upgrade.			Friction surfacing to the Aldi crossing	
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...835	The provision of traffic management and/or highways measures in the vicinity of the former Severn Way Filling Station	£ 31,126.56*	No Limit	24/05/2011: £20,000 allocated to Charlton Lane / Swanmoor Cres mini roundabout, and £10,000 allocated to Knole Lane pedestrian refuge. Funding forms to be completed once scheme implementation becomes imminent.	<b>£1,126.56*</b> <b>Note: this will increase due to underspend on Charlton Lane/Swanmoor/Brentry Lane scheme</b>
05/01928 / Former Pen Park School Site, Pen Park Road, Southmead / ZCD...416	The provision of off-site public transport improvements in the vicinity of the former Pen Park School	£ 46,846.49*	No Limit	up to £3,000 of this sum has been allocated to the provision of a second hand bus	

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
	site, or improvements to the Pen Park Road / Charlton Road junction			shelter on Greystoke Road	
				12/03/2012: allocation of £43,846.49 from the Pen Park s106 to crossing improvements at Pen Park/ Charlton Road	£0
10/00383 / Former Henbury Swimming Pool, Crow Lane, Henbury / ZCD...985	The provision of a 12-seat (or thereabouts) minibus to be operated by Lawrence Weston Community Transport. The minibus is to operate on a route between the Aldi development and the Henbury and Brentry areas of Bristol, on at least four days a week for a period of not less	£1,068.13*	16/08/2014	04/12/2012: contribution to be applied to Henbury and Brentry Community Council at £4,000 per calendar year, who will manage and procure the Community Transport service	£0

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
	than three years from the commencement of the service				
<b>Sub-Total</b>					<b>£9,122.42</b>
<b>Total</b>					<b>£20,064.79</b>
		*includes interest added on			

## 5.2. Community Infrastructure Levy (CIL)

4.2.1. The NP should note the new CIL contributions from the Bourne End public house development of £3,356.62 added in September 2015.

### HENBURY & SOUTHMEAD NEIGHBOURHOOD PARTNERSHIP

#### CIL monies held - 31 May 2015

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

- a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- b) anything else that is concerned with addressing the demands that development places on an area

<b>Date Received</b>	<b>Application</b>	<b>Site Address</b>	<b>Amount</b>
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00
14/04/15	13/02000	Land to rear of 237b Charlton Road, Brentry (3)	£2,218.50
22/09/15	14/03086	Former Bourne End PH, Okebourne Road, Brentry	£3,356.62
<b>Total</b>			<b>£10,070.22</b>

5.3 Heads up on forthcoming **S106 monies** due over the **next 12 months**: The NP should note that the actual contributions for Public Right of Way 542 improvements and Footpath improvements to Brentry Lane are now finalised and will be appear in the next S106 information sheet

<b>Source of S106</b>	<b>Ward</b>	<b>Spend Focus</b>	<b>@ £</b>
Brentry Hospital Housing Development	Henbury & Brentry	Improvements to <b>Parks/Open Spaces</b>	@ £58,000
Charlton Road housing development	Henbury & Brentry	Improvements to <b>Parks/Open Spaces</b>	@ £10,000
Brentry Hospital Housing development	Henbury & Brentry	Improvements to <b>Public Right of Way 542</b> (Brentry Lane to Charlton Road)	<b>£42,555.28</b>
Brentry Hospital Housing development	Henbury & Brentry	Footpath improvements to <b>Brentry Lane</b>	<b>£15,958.23</b>
Brentry Hospital Housing development	Henbury & Brentry	Improvements to a <b>local library</b>	@ £20,000



## **Item 6: Legal Information**

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.